**Objective**

The purpose of this document is to establish a set of guidelines and procedures, which outline the responsibilities and behaviour of both staff, swimmers and parents who are members of Canvey Island Swimming Club (CISC). This is aimed at all training sessions, competitions home and away whilst in the pool and out and including away trips where travel and accommodation are required.

It is expected that all members comply with the clubs code of conduct as part of their terms of membership.

**Behaviour and Personal Conduct**

This must be at all times of high standard and reflect favourably on the sport and club. Language in public or relevant group situations must always be appropriate and socially acceptable.

**Coaches, Teachers, Committee’s and Volunteers Code of Conduct**

All Coaches, Teachers, Committee Members and Volunteers have their Code of Conduct which is as per the Swim England’s Code of Ethics; all have agreed to adhere to this when taking up their respective roles within the Club.

**Code of Ethics**

All individuals within the Swim England aquatic disciplines will at all times:

* Respect the rights, dignity and worth of every person, be they adult or child, treating everyone equally within the context of the sport.
* Respect the spirit of the sport adhering to the rules and laws in and out of the pool, incorporating the concept of friendship and respect for others.
* Promote the positive aspects of the sport and never condone the use of inappropriate or abusive language, inappropriate relationships, bullying, harassment, discrimination or physical violence.
* Accept responsibility for their own behaviour and encourage and guide all Swim England members and parents of junior members to accept responsibility for their own behaviour and conduct.
* Ensure all concerns of a child safeguarding nature are referred in accordance with Wavepower.
* Conduct themselves in a manner that takes all reasonable measures to protect their own safety and the safety of others
* Promote the reputation of the sport and never behave or encourage or condone others to behave in a manner that is liable to bring the sport into disrepute.
* Adhere to Wavepower.
* Adhere to the Codes of Conduct contained in Wavepower.
* Adhere to Swim England’s Equality Policy.
* Adhere to the Rules and Regulations of Swim England.
* Adhere to the British Swimming Anti-Doping Rules

**Attendance, Team Selection, Open Competitions and Performance**

* If selected to represent the Club for any Team Events swimmers are expected to be available, willing and able to swim at all times. If there is any reason for non-availability this should be discussed with the Head Coach at the earliest possible opportunity so that reserve swimmers can be sought.
* It is an honour to be selected and it is the Club‘s policy to field the best possible team for all events and we expect all members to want to swim for the Club in these events. When attending League/Team Galas swimmers are expected to arrive and remain in Club kit at all times and are too remain on poolside until the gala and any presentations have finished.
* Swimmers should make every effort to compete in all appropriate galas from the Club‘s approved and published competition schedule. Swimmers must NOT under any circumstances enter.
* Open Meets/Galas that are outside of the published schedule unless advised to by the Head Coach.

**Consumption of Alcohol**

This is totally forbidden for athletes under age as defined by UK law. It must not be consumed by swimmers or staff members whilst en route, prior to, or following a competition event, training camp or team activities, without specific consent of the Team Manager. During competition alcohol is strictly forbidden to all swimmers and staff. Smoking is prohibited by swimmers and staff whilst en route, prior to, during or following a competition event, training session or team activities.

**Personal Appearance**

This shall be appropriate to the circumstances and as indicated by the Team Manager. Team kit and equipment shall be worn as directed by the Team Manager when competing and training, when assembling or travelling, at official team functions or on other occasions as notified.

**Attendance**

You are expected to attend all available activities unless otherwise agreed by the Team Manager. Throughout the duration of the trip swimmers should inform staff of their whereabouts. Punctuality on all occasions is essential and any curfew must be observed.

**Illegal and Performance Enhancing Drugs and Substances**

These are strictly forbidden. Swimmers are expected to be aware of the current list of banned substances and particular care must be exercised if anyone is on medication prior to or during a meet.

**Illegal Drugs and Substances**

The use of these, even though they may not appear on the official banned list in respect of performance enhancing drugs, is nonetheless prohibited.

**Accommodation**

Whether it be hotels or equivalent must be as directed by the organisers and at no times must anyone extra be accommodated in the room of a swimmer.

**Medication**

It is very important that information on all medication being currently taken should be reported to the Team Manager who will report it to the relevant personnel. Allergies to any medication must be reported to the Team Manager.

**Sanctions**

Breaches of the Code of Conduct shall be dealt with in the first instance by the Team Manager or Coach and the Executive Committee who shall take such further action as is deemed necessary. In addition it is expected that all members of CANVEY ISLAND SWIMMING CLUB, when attending any event or training session shall:

* Comply with the codes, rules and laws within the guidelines set out by the ASA.
* Behave without discrimination on the grounds of race, colour, language, religion, birth or social status as set out in the equal opportunities policy.
* Respect the basic human rights, worth and dignity of each member.
* Not encourage swimmers, volunteers, officials or parents to violate the rules of the club or the sport.
* Observe the authority and the decisions of all officials.
* Encourage all swimmers to obey the spirit of the rules and laws both in and out of the pool.
* Treat other competitors and teams with respect, in victory and defeat.

I herby confirm that I accept the contents and implications that are set out in this Code of Conduct and that any violations to this may affect the terms of my membership.

Name (please Print):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signed:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

For members under 12 years, as parent/carer of (name of swimmer) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ I hereby confirm that I have explained to them the contents and implications of this Code of Conduct.

Name (please Print):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Relationship to Child:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signed:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_